

LOCAL SAFEGUARDING CHILDREN BOARD

RICHMOND UPON THAMES & KINGSTON

ANNUAL BUSINESS PLAN 2017/18

March 2018

Our Vision

‘To place children’s safety at the heart of the delivery of services in the borough and to ensure that Richmond upon Thames remains one of the safest places in the country for children and young people to grow up, be educated and to live in.’

Purpose

The LSCB’s role, functions, governance and operations are set out in Chapter 3 of the statutory guidance Working Together to Safeguard Children, 2015. The functions of an LSCB are also set out in primary legislation¹ and regulations² and its core objectives are as follows:

- to co-ordinate what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children in the area of the authority; and
- to ensure the effectiveness of what is done by each such person or body for that purpose.

The priorities for 2017-18:

Within our key strands of work below, we have identified the following priorities:

1. Improving practice
 2. Workforce development
 3. Communication and engagement
 4. Governance and accountability
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- Transition of children between agencies, teams and sectors, including those of children to adults’ services;

¹ Sections 14 and 14 A of the Children Act 2004

² Local Safeguarding Children Board Regulations 2006

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- Continued learning and development around ethnicity and diversity;
 - Outreach to voluntary sector, community and faith groups;
 - Communication and information sharing to be strengthened between professional interfaces; and
 - A focus on the mental health and emotional wellbeing to run through all our work to ensure stronger prevention and timely help.

Why these priorities?

The priorities for the 2017-18 business plan are drawn from the continuing and new challenges identified in the annual report as well as consultation with Board members and sub groups.

Sub Group work plans

The LSCB sub groups are responsible for driving forwards the Board's business and delivery of its agreed priorities. The work plan for each sub group will be derived from this business plan and will set out in more detail its planned activities, agreed timescales, responsible agencies/individuals and the intended outcomes.

Monitoring and review

Sub Group Chairs and individuals assigned as leads for specific actions will provide regular updates on progress in delivering the business plan priorities to the LSCB. In addition, a comprehensive review of progress and outcomes will inform the LSCB's annual report for 2017-18.

Priority 1: Improving practice

Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
1.1	<p>Coordination & quality assurance of transition of children between agencies, teams & sectors, including those of children to adults' services</p>	<p>Ensuring a seamless service from early help needs for emotional wellbeing to CAMHS support and appropriate help post hospital discharge;</p> <p>Child M Part 1 learning lessons' review is completed & learning disseminated.</p> <p>Requests made to Richmond CCG to reconsider sexual abuse support commissioning 2017-18.</p>	<p>Mandy Harper</p>		<p>Child M Part 1 review presented to Richmond Board Oct 2017.</p> <p>Kingston Quality Assurance audit Nov 2017 10 children looked after.</p> <p>Transitions checked from care to home. Report presented Feb 2018 QASG and Jan 2018 CPB in Kingston.</p> <p>Spring 2018 AfC checks 4 CLA cases for transitions / information sharing & results are good.</p> <p>Nov 2017 Richmond QASG reviews 10 CiN + Supervision Order cases. Report reviewed Jan 2018</p>	<p>July 2017 LSCB chair meets Health & Social Care Commissioner Kingston Council.</p> <p>Visit to WMUH Named Nurse, July 2017 & discussion re CAMHS discharge process.</p> <p>LSCB email to Sara Doyle re CSC involvement</p> <p>Follow up emails in Jan / Feb 2018 re discharge processes in Kingston Hospital & West Middlesex University Hospital.</p> <p>Child M learning review presented to Richmond CCG mental health board September 2017.</p>		

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Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
			<p>Summary of Bristol SAR re transitions from foster care shared with partners autumn 2017.</p> <p>Information re vulnerable migrants & refugees, report & Kingston Strategy placed onto LSCB website and in newsletter 2017.</p> <p>Summary of Havering SCR 2012 summarised & shared with partners & website April 2018.</p>			<p>Task and Finish group completes work Jan 2018 on sexual health pathway. Sexual health pathways for Kingston and Richmond completed and launched Feb 2018. Resources lists on LSCB website. Sent to all Board Members and all local schools.</p> <p>Child M action plan refreshed and updated March 2018 - overseen by SCR Subgroup in Richmond Jan & March 2018.</p>	<p>LSCB Chairs meets Health & Social Care Commissioner Kingston Council July 2017, Feb 2018.</p> <p>Task & Finish group re sexual health pathway autumn 2017.</p> <p>Cases escalated to Kingston social care & health commissioner re transition from CAMHS to Adult Mental Health Services</p> <p>LSCB engaged Citizens Advice in completing a section 11 & met / corresponded with them to promote LSCB training to their staff & volunteers</p>	

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Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
							UASC report presented to Kingston CPB Jan 2018, Kingston HWBB March 2018. LSCB Chair meets Richmond CCG March 2018.	
1.2	A focus on the mental health and emotional wellbeing to run through all our work to ensure stronger prevention and timely help		In June 2017, AfC presented to the Quality Assurance Subgroup re SEN (Special Educational Needs) provision and school support, and there was a presentation by AfC at the November 2017 Joint Board re SEN and work with schools. PH reports re risky behaviour presented to Nov 2017 QASG in			Task & Finish group re emotional wellbeing Sept-Dec 2017 produces guidance for schools. Child M Part 1 completed & learning disseminated Oct 2017. LSCB task group produces & disseminates guidance to schools re commissioning emotional wellbeing services Jan 2018.	St Paul's School produced videos on emotional wellbeing developed & promoted on LSCB website for insight into YP perspective June 2017. Risky behaviour strategic work begins led by Public Health in Richmond & Kingston summer 2017 – presentation to the Joint Board April 2018 BTP presents re learning re suicide at	

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Task		Action	Lead	Timescale	How will we know we've made an impact?	Progress	RAG
		<p>Richmond and to the Joint Board April 2018.</p> <p>Richmond Scrutiny Committee considers mental health & emotional wellbeing Feb 2018.</p> <p>LSCB provides safeguarding training around prevention of grooming and child sexual abuse to special schools and senior leaders of the disabled children's team in AfC in November 2017.</p> <p>LSCB provides guidance to schools on restraint. Richmond Councillor leads on Mental Health as</p>			<p>Suicide strategy is developed in Richmond - Public Health - first meeting run by PH Sept 2017</p> <p>In January 2018, the Quality Assurance Subgroup had a presentation from SEND Family Voices re PCNAs and family views to measure progress since summer 2016, when they last attended & the LSCB carried out a multi agency audit re children with disabilities. We have invited Joan Myers and Eamonn Gilbert from AfC to report on that in July as there are queries around improvements.</p> <p>7 Feb - LSCB attendance at launch of Real Talk – relate counselling services</p>	<p>the Main Board June 2017</p> <p>Public Health presents re suicide strategy Main Board June 2017</p> <p>Meeting with Richmond Public Health Sept 2017 re suicide strategy work.</p> <p>The LSCB Chair met Joan Myers in autumn 2017 to discuss safeguarding issues.</p> <p>Real Talk Info cascaded to GPs, Faith , vol sector, teams & on LSCB website spring 2018</p>	

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Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
			<p>local champion.</p> <p>LSCB publicises Walking Out Of Darkness May 2018</p> <p>WNB (Was Not Brought) guidance completed & disseminated Jan 2018. Kingston Council publicises WOOD Feb 2018</p> <p>We have continued to offer training around safeguarding disabled children, and to offer courses in Moor Lane to target multi agency staff who work with disabled children.</p>			<p>for children in Kingston & Richmond</p> <p>In January 2018, the Quality Assurance Subgroup considered health issues for children looked after, including health passports for post 18 - a significant proportion have SEN.</p>		
1.3	Safeguarding outreach to		Introduction of termly	Tracey Welding		Presentation to L&D subgroup on outreach	LSCB meets	

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Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
	voluntary sector, community and faith groups		<p>voluntary/faith newsletter to complement the LSCB main newsletter</p> <p>LSCB Spring 2018(Jan) Newsletter to voluntary sector & faith highlighted Charity Commission's safeguarding policy & need to have good safeguarding policies/practice. LSCB Green book, resources from the NSPCC& free LSCB training.</p> <p>Safeguarding training sessions, including re LADO for Kingston sports clubs & Richmond sports clubs spring 2018.</p>			<p>work December 2017</p> <p>LSCB presentation at Richmond voluntary sector meeting – December 2017 Safeguarding messages for this meeting scheduled for each meeting – Feb 2018- LSCB training & reporting incidents to Charity Commission.</p> <p>Meeting with Korean Embassy- requested December 2017 & meeting with local Police Sgt who worked in the local New Malden area to further understanding.</p> <p>Attendance at RAK healthy event – Feb 2018 for refugees</p> <p>Increase in LSCB training E-learning & safeguarding</p>	<p>Kingston Healthwatch July 2017</p> <p>LSCB visits EMAG, Richmond July 2017</p> <p>Launch of Green Book Nov 2017</p> <p>2 issues of the voluntary newsletter sent to March 2018 – autumn 2017, spring 2018</p> <p>Section 11 – given to 1 Richmond voluntary organisation & 1 Kingston organisation for completion –April 2018</p> <p>Section 11 audit programme launched for the spring / summer 2018 – to target Kingston GP,</p>	

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Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
			Meeting with training agency re language schools in Kingston & Richmond Feb 2018.			<p>practices generated from letter</p> <p>Refugees will gain knowledge & understanding of accepted parenting in this country and how to keep themselves and families safe.</p> <p>Audit completed – improved practice, staff trained to correct level.</p> <p>Good % of returned audits completed.</p> <p>Robust safeguarding procedures in place for both organisations /action plans created and monitored.</p> <p>Directory of language schools for K& R identified and targeted for safeguarding support.</p>	<p>Pharmacists, Dentists, private GPs & midwives.</p> <p>LSCB attends Richmond interfaith Forum celebration November 2017</p> <p>Advice support re safeguarding policies / practices given to 2 Richmond faith groups 3 community groups ongoing 2 Kingston organisations.</p> <p>Awaiting date to meet. Re sending invitation.</p> <p>Meeting offered to new Kingston Police Korean engagement officer – April 2018</p> <p>Letters sent to local children's activities</p> <p>Richmond LSCB</p>	

Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
						Trustees aware of their responsibilities regarding safeguarding, know how to refer and access relevant training, safer recruitment in place.	meeting with Job Centre Plus to share good practice & offer free safeguarding training to JCP staff Nov'17 & Kingston JCP October 17.	
1.4	LSCB oversight to assure that children missing from home & Care receive the support they need			Daksha Mistry CSE & CM Subgroup Barry Smith Alison Twynam	September 2017	We understand needs of children missing from home & Care and the numbers begin to decline 10 Return Home Interviews quality assured by CS Subgroup April 2018 show improvements	Review of Missing Handbook completed Sept 2017 Review of missing dataset Review TOR & agenda for MisPer meetings and align with CME & MASE TOR completed Sept 2017	
1.5	Services to children looked after are efficient & effective		IHAs discussed Richmond QASG Jan 2018. Scrutiny of NEET & school exclusions for both			Kingston QASG audit of 10 CLA Nov 2018. Health passports for CLA considered	June 2017 Richmond QASG performance discussed. July 2017 safeguarding meeting with Leader	

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			boroughs in QASG Feb 2018.			Richmond QASG Jan 2018 & Oct 2018. UASC report presented to Kingston HWBB March 2018 IHAs discussed at Kingston CPB Jan 2018.	& Deputy Chief Exec IHA performance discussed QASG monitors NEET performance for LCT.	
1.6	LSCB coordinates CSE work & awareness raising		Activity for Safer Internet day Feb 2018. LSCB Esafety policy refreshed. Feb 2018 newsletter is re CSE. LSCB publicises CSE day March 2018 CSE + CM Subgroup quality assures 10 RHIs - 5 from each borough April 2018	Daksha Mistry CSE & CM Subgroup Barry Smith Alison Twynam		CSE awareness raising week March 2017 re CSE & safety. article in Feb & Sept LSCB newsletter. Safer Internet Day Feb Interview on Radio Aspire Youth during Operation Makesafe week March 2017 70 attend May 2017 LSCB CSE Conference for	Richmond Council CSE Scrutiny April, May & Sept 2017 Wish list to Council sent & proposal discussed with Councillors. May 2017 LSCB CSE peer review – 5 children from Richmond & 5 children from Kingston reviewed. CSE Peer Review 2017 presented to Richmond CSP July 2017	

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Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
			<p>Presentation to Richmond DSLs re esafety autumn 2017</p> <p>Presentation to Kingston DSLs re CSE spring 2018</p> <p>Children Missing Education process presented to Richmond DSLs Feb 2018 & independent schools Nov 2017. Increase in returns by independent schools of 10-15%.</p> <p>LSCB CSE Peer review presented to Richmond CSP autumn 2017</p>	<p>Greg Day Jemma Wren</p> <p>Paul Maslin Sandra Leach</p>		<p>businesses.</p> <p>CSE training at Antoinette Hotel 2017</p> <p>CSE training for Pools on the Park security summer 2017. Training for parks staff and refuse staff in Richmond delivered in July 2017</p> <p>Training for Travelodges CSE awareness training delivered to trainee psychiatrists at Tolworth Hospital March 2017</p> <p>LSCB presence at Stay Safe Youth Crimes Conference March 2017</p> <p>CSE training for Family Support team June 2017</p> <p>LSCB has stall with information re CSE at</p>	<p>CSE training for Richmond Contractors, refuse, parks, July 2017</p> <p>Review of CSE strategy and MASE & Misper processes completed Sept 2017</p> <p>March 2018 awareness raising conference – 70 people attended. Review of CSE procedures Sept 2017</p> <p>LSCB –DM- attends DSL forum in Richmond autumn 2017 re esafety. and attendance to Safeguarding Children on Line & CSE awareness sub group.</p> <p>DM attends Kingston DSL forums for secondary and</p>	

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Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
						<p>Richmond Business Partnership event July 2017</p> <p>LSCB attends GP Forum in Richmond Nov 2017 & March 2018.</p>	<p>primary schools Jan 2018.</p> <p>DM provides MASE family feedback report Sept 2017.</p> <p>Grab packs for children in Kingston established.</p>	
1.7	Sect 11 programme continues & local performance scrutinised		<p>Section 11 audit programme launched for the spring /summer 2018 – to target Kingston GP, Pharmacists, dentist, private GPs & midwives.</p> <p>Jan 2018 S11 revised to remove duplication and easier to use for agencies.</p> <p>Meeting Feb 2018 with Local Pharmaceutical Committee and 2 members from the</p>	<p>Sian Thomas</p> <p>Sarah Bennett</p> <p>Richmond QASG</p> <p>Alex Colclough</p> <p>Elisabeth Major</p> <p>Tracey Welding</p> <p>Ellie Boorer</p>		<p>Sports clubs & pools provide Sect 11s.</p> <p>More local schools provider Sect 11s.</p> <p>Feedback from section 11 audits & related visits informs commissioning & support of voluntary sector organisations</p> <p>Strategic lead for voluntary sector in Richmond presents to Main Board on needs of the sector, including those established through section 11 meeting</p>	<p>Richmond CCG & LSC visit to SWLStG as part of Sect 11 June 2017.</p> <p>CGL performance discussed July 2017</p> <p>All schools – support and guidance on restraint & work experience.</p> <p>Second Sect 11 health report drafted & for presentation at QASG April 2018.</p> <p>LSCB coordinates</p>	

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			<p>independent and national sectors.</p> <p>S11 to be tailored and sent to all pharmacies 75 in Kingston & Richmond March 2018</p> <p>School Sect 11 report presented to the Independent schools' network Nov 2017.</p> <p>School Sect 11 report presented to the Richmond DSL network autumn 2017.</p> <p>Kingston LSCB & QASG scrutinises CP Conference attendance autumn 2017. Richmond LSCB & QASG scrutinises CP Conference</p>			<p>feedback Oct 2017</p> <p>Updates from those organisations as to implementation of actions are received.</p> <p>A number of voluntary organisations have provided feedback of changes to policy & practice following Section 11 visits.</p> <p>LSCB visits unregistered school in Kingston Jan 2018</p> <p>Meeting re GP participation in Kingston & Richmond CP Conferences March 2018 - LSCB, AfC & Named GP.</p>	<p>multi agency CP Conference Signs of Safety report template & guidance, which is launched Feb 2018.</p>	

Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
			attendance autumn 2017.					
1.8	LSCB oversees review of risky behaviour in Richmond & Kingston		<p>Review how to deliver substance misuse training most effectively</p> <p>Kingston LSCB involvement in youth knife crime event with Oxygen April 2018</p>	<p>Sarah Bennett</p> <p>Daksha Mistry</p> <p>Tracey Welding</p>		<p>EHE health provision is commissioned summer 2017 in Richmond.</p> <p>LSCB observes ASB panels in Kingston autumn 2017.</p> <p>LSCB supports Designated Nurses Kingston & Richmond in review of commissioning of local substance misuse services for young people spring 2018.</p>	<p>LSCB Chair meets Doreen Redwood, Health Commissioner July 2017.</p> <p>LSCB meeting with Richmond Council re Information sharing re Richmond ASB & CSE Feb 2018.</p>	
1.9	Private Fostering referrals are understood & made as appropriate		<p>PF task group meets Jan & April 2018</p> <p>PF leaflets are amended and distributed,</p>			<p>Rise in reports to CSC of suspected Private Fostering</p> <p>PF leaflets distributed to Richmond DSL,</p>	<p>PF Task & Finish Group meets Sept 2017</p>	

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Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
			<p>including online Feb 2018. LSCB PF annual report sent to Board Members April 2018 PF task groups quality assures 3 PF cases in Kingston April 2018</p> <p>Changes in statutory guidance disseminated to all schools Feb 2018. AfC Admissions writes to all schools re PF Feb 2018.</p> <p>Meeting with trainer for language schools Feb 2018 to discuss PF.</p>			K&R Independent Schools' & GP Forums Spring 2018		
1.10	Monitor impact of Housing welfare reforms		Dataset amended to include homelessness of			More Housing staff in Housing Providers & Council take part	Richmond SCR Subgroup progress on actions with	

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			<p>16 & 17 year olds autumn 2017.</p> <p>LSCB Chair meets Kingston Housing Feb 2018 & Richmond Housing April 2018.</p>			<p>have safeguarding training.</p> <p>Pathway is created for vulnerable migrants & refugees in Richmond</p>	<p>working with refugees</p> <p>April 2017 Housing presentation re temporary accommodation at Richmond Main Board.</p> <p>Sept 2017 meeting re training with Housing providers with Richmond Tenants' Champion + Police.</p>	
1.11	Domestic abuse is recognised & appropriate next steps are taken by all partners		<p>MARAC audit of 10 cases in Richmond takes place 19.04.18.</p> <p>Richmond SCR Subgroup reviews domestic abuse cases Sept 2017 & March 2018.</p>			<p>MARAC involves all partners as appropriate, research is completed & information shared as required.</p> <p>LSCB feeds back on Kingston MARAC audit at the Kingston DAOG July 2017</p>	<p>LAS interface with MARAC takes place</p> <p>Richmond CSP looks at Standing Together work Sept 217</p> <p>July 2017 Richmond SCR Subgroup oversees 2 domestic abuse cases</p> <p>CSP oversees action plan for VAWG</p>	

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Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
							Richmond QASG repeats MARAC audit – spring 2018	

Priority 2: Workforce Development

Task	Action	Lead	Timescale	How will we know we've made an impact?	Progress	RAG
2.1	<p>Learning and development opportunities continue to engage local practitioners & the public</p>	<p>Lorraine Campbell</p> <p>Daksha Mistry</p> <p>Sarah Bennett</p>		<p>CDOP Conference takes place – over 100 people attend July 2017 – evaluations are positive.</p> <p>CDOP newsletter re water safety summer 2017</p> <p>Neglect huddle developed on LSCB website July 2017.</p> <p>CDOP newsletter supports Child Safety Week June 2017.</p> <p>Road Traffic Safety Week Nov 2017 publicised.</p> <p>FGM awareness day Feb 2018 publicised.</p> <p>Youth Council undertakes participation project to continue Safe From work 2017-19</p> <p>Kingston Youth Conference re knife crime – April 2018.</p>	<p>LSCB Meeting with Pharmacists in Richmond re CDOP learning July 2017.</p> <p>2017 LSCB attends knife crime meetings.</p> <p>July 2017 newsletter is re ASB</p> <p>LSCB Meeting with Youth Council Aug 2017.</p> <p>Stall at Richmond Police Open day Aug 2017.</p> <p>LSCB stall at Richmond Pools for 2 days in August 2017.</p> <p>CSA Conference</p>	

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Task	Action	Lead	Timescale	How will we know we've made an impact?	Progress	RAG		
			<p>L&D Annual report is presented to the Richmond Board Oct 2017.</p> <p>Presentation at EY safeguarding day March 2018.</p> <p>LSCB meets Road Traffic Safety Team Kingston Council March 2018.</p>			<p>Regular information is shared re CSA as we approach Conference.</p> <p>CSA conference Jan 2018 -100 attend.</p> <p>CSE Conference Sept 2018</p> <p>LSCB meeting with LADO & AfC WFD Sept 2017 to plan training.</p> <p>Prevent training Summary of Brighton & Hove SCR shared & placed on LSCB website. Autumn 2017.</p> <p>Presentation to independent schools re diversity Nov 2017.</p> <p>Report scrutinised re impact of CDOP training Jan 2018</p>	<p>Jan 23rd 2018-90 people attended.</p> <p>Feb 2018 newsletter includes information re transgender issues.</p> <p>LADO training for independent schools March 2018-40 delegates attend.</p> <p>DfE child abuse reporting campaign March-Sept 2018 disseminated to partner, schools including in newsletter & supported.</p> <p>March 2018 LSCB speaks with DfE re abuse campaign.</p> <p>CDOP Annual Report presented to</p>	

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Task	Action	Lead	Timescale	How will we know we've made an impact?	Progress	RAG
				<p>Jan 2018 newsletter re modern slavery.</p> <p>March 2018 newsletter re Participation. Presentation to independent schools re prevention of grooming Nov 2017</p> <p>Presentation to Richmond sports development team re prevention of grooming March 2018</p> <p>LSCB Train the Trainer course takes place with 16 participants April 2018</p> <p>Neglect strategy launched May 2018, neglect campaign takes place. Neglect toolkit refreshed.</p>	<p>HWBB Kingston Sept 2017 & Richmond HWBB Feb 2018.</p> <p>Independent school forum quality assures 10 education SPA referrals March 2018.</p> <p>Richmond QASG quality assures 20 SPA referrals April 2018 Kingston QASG quality assures 20 SPA referrals May 2018</p>	

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<p>2.2 A focus on the mental health and emotional wellbeing to run through all our work to ensure stronger prevention and timely help</p>	<p>LSCB website has information on LGBTQ issues for young people & practitioners autumn 2017</p> <p>Within Green book launch – mental health & substance use presentation to voluntary / faith sector Kingston & Richmond Nov 2017</p>	<p>Tracey Welding</p> <p>Elisabeth Major</p>		<p>99 people attend Mental Health First Aid training 2016-17; 2017-18.</p> <p>LSCB presents on Walking Out Of Darkness to Kingston suicide prevention group March 2018. Kingston Council intranet supports event.</p> <p>Attendance at launch of Real talk – relate counselling services for K& R children – cascaded information to all GPs, schools across both LA's. on LSCB website for access spring 2018.</p>	<p>Presentation at June 2017 Joint Board re emotional wellbeing participation project</p> <p>Information for schools for PSHE on LSCB website re emotional wellbeing Jan 2018.</p>	

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Task	Action	Lead	Timescale	How will we know we've made an impact?	Progress	RAG
2.3	<p>Continued learning and development around ethnicity and diversity</p>	<p>Lorraine Campbell Tracey Welding</p>		<p>Work and understanding re traveller community is disseminated</p> <p>UASC audit report presented to QASGs October 2017, Kingston Corporate Parenting Board Jan 2018, Kingston HWBB March 2018</p> <p>Trustees aware of their responsibilities regarding safeguarding, know how to refer and access relevant training, safer recruitment in place.</p> <p>Informed the forum of the LSCB priorities for 17/18 – safeguarding in a diverse society</p> <p>Meeting with Korean embassy- requested December 2017 & meeting with local Police Sgt who worked in the local New Malden area to further</p>	<p>Learning disseminated from Kingston DHR at the Main Board Dec 2017.</p> <p>Kingston DHR presented to Main Board December 2017</p> <p>LSCB takes part in Korean JSNA, Kingston Council June 2017; Cluster meeting in New Malden re In Safe Hands – July 2017</p> <p>Highlighted charities commission safeguarding strategy – need to comply and report incidents</p> <p>Schedule to revisit this form next year. LSCB now added Kingston Council</p>	

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Task		Action		Lead	Timescale	How will we know we've made an impact?	Progress	RAG
			<p>Presentation at Kingston Council Equalities Forum</p> <p>UASC audit report presented at the Kingston HWWB</p> <p>The LSCB publishes a model policy for translation & interpreting 2017.</p>			<p>understanding.</p> <p>Attendance at RAK healthy event – Feb 2018 for refugees</p>	<p>Equalities' Strategy 2018/19.</p> <p>DRAFT Korean JSNA presented to Kingston Board Feb 2018.</p> <p>Learning from CDOP around potential impact of cultural & linguistic background is shared with main boards & Health & Wellbeing Boards in both boroughs. The LSCBs' model policy for translation & interpreting is promoted.</p>	
2.4	In Safe Hands model is used by more local schools			Alex Colclough		<p>Presentation to Independent Schools re ISH Nov 2017</p> <p>Presentation to Richmond DSLs re ISH Spring 2017</p>	<p>Cluster meeting in New Malden re In Safe Hands – July 2017</p> <p>March 2018 In Safe Hands event Hollyfield School Kingston</p>	



Priority 3: Communications and Engagement

Task	Action	Lead	Timescale	How will we know we've made an impact?	Progress	RAG
3.1	A focus on the mental health and emotional wellbeing to run through all our work to ensure stronger prevention and timely help	LSCB marks World Mental Health Day Oct 2017		6 LSCB members take part in Walking Out of Darkness May 2017 Named Nurse, Kingston Hospital raises £300+ for Walking Out of Darkness May 2017 LSCB newsletter re mental health 2017		
3.2	Communication and information sharing to be strengthened between professional interfaces	Quality assurance of involvement of agencies in Sect 47 child protection investigations and strategy discussions/ meetings Mark progress on SEN findings in DCT audit summer 2016 LSCB model translation policy published autumn 2017.	Sally Brittain Sian Thomas Sarah Bennett Tracey Welding	CPIS is up and running in Kingston and Richmond in September 2018. LAS has a role in local MARACs Analysis of Richmond CP medicals show they are well completed Jan 2018.	June 2017 SEN Anna Chiva attends QASG with progress report. July QASG scrutinised all Sect 47 strategy discussions for May 2017. SEND Family Voices to Richmond QASG re PCNAs & local feedback Jan 2018 . Understand rise in	

Task	Action	Lead	Timescale	How will we know we've made an impact?	Progress	RAG
	<p>LSCB Lone Worker guidance published Jan 2018</p> <p>LSCB Safer Recruitment guidance refreshed & reviewed by ISI Feb 2018</p> <p>Maternity alerts guidance sent to all Board Members Feb 2018.</p>			<p>LSCB Policy & Procedure Subgroup Feb 2018 considers Was Not Brought Policy, notifications, CP polices for Kingston Hospital & West Middlesex University Hospital & Child Sexual Abuse pathways</p>	<p>repeat referrals & CP Planning & Rise in emotional abuse as a category.</p> <p>Multi-agency CiN audit tests step downs, child in need planning & Supervision Orders autumn 2017.</p> <p>SEN presentation AfC, Nov 2017 Joint Board.</p> <p>Richmond CP medicals are quality assured autumn 2017</p> <p>LSCB meets Heather Anderson, DCT Aug 2017.</p>	

Priority 4: Governance and Accountability

Task	Action	Lead	Timescale	How will we know we've made an impact?	Progress	RAG
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Task		Action	Lead	Timescale	How will we know we've made an impact?	Progress	RAG
4.1	Review of LSCB functioning & new operating model developed by Spring 2019 & submitted to DfE for approval	<p>The implications of the Wood Review & Children & Social Work Bill are worked out in Kingston & Richmond</p> <p>Discussion on next steps at Main Boards Nov 2017, Jan 2018, Feb 2018 Dec 2017 & Jan 2018 Board Members respond to invitation to comment on future possible options</p> <p>Richmond LSCB reviewed by Ofsted Oct 2017 & judged to be good.</p> <p>April 2018 all finance arrangements reverts to LSCB in Richmond Council. Joint Board development session April 2018</p>	Matt Maher Elisabeth Major	Spring 2019	<p>DfE agrees the proposals for safeguarding children arrangements in Kingston & Richmond.</p> <p>LSCB Board Members agree proposals for future arrangements.</p> <p>April 2017 LSCB Business support team was transferred to Richmond Council</p> <p>LSCB meets DfE to discuss next steps Feb 2018.</p> <p>SCR Subgroups merge May 2018</p> <p>A&C Committee Feb 2018 agrees DBS checks for Kingston Councillors.</p> <p>Paper to Lead Member & CEO Richmond re DBS checks spring 2018.</p>	<p>July 2017 meeting re LSCB future with Kingston Council, Richmond Council & AfC.</p> <p>LSCB Chair holds meeting with CCG, Police & AfC 06.09.17.</p> <p>LSCB Chair meets Chief Executives – Charlie Adan Paul Martin</p> <p>New Independent Chair in post from December 2017. Children involved in interview panel.</p> <p>New email address for LSCB team members from February 2018.</p> <p>Kingston Council includes LSCB in its corporate review March 2018.</p> <p>The LSCB Chair has led two meetings to</p>	

**Local Safeguarding Children Board
Richmond upon Thames & Kingston
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Task		Action	Lead	Timescale	How will we know we've made an impact?	Progress	RAG
		LSCB Chair meets Chief Executives Richmond & Kingston Council, January & February 2018				look at next steps with senior leaders from the CCG, Police, Council and AfC in Sept 2017 and Jan 2018. Options' Papers have been produced for Board Members & senior leaders. The Main Boards join from April 2018.	